

# Author Guidelines for IWFHR'10 Proceedings Manuscripts

<i>First author</i>	<i>Second author</i>	<i>Third author</i>
Author Affiliation(s) E-Mail	Author Affiliation(s) E-Mail	Author Affiliation(s) E-Mail

## Abstract

*The abstract should be placed at the top left column and should contain about 150-200 words. The abstract is to be in 10-point, single-spaced type and in fully-justified italicized text.*

**Keywords:** 3 to 5 keywords in 10pt.

## 1. Introduction

This template includes all the information about formatting manuscripts for the IWFHR'10. Please follow these guidelines to give the final proceedings a uniform look. Number of pages is limited to 6 pages.

## 2. Page Size

The proceedings will be printed on A4-size paper (21 x 29.7 cm or 8.27" x 11.69"). All material on each page should fit within a rectangle of (17cm x 24.7cm) (6.69" x 9.72"), centered on the page, beginning 2cm (0.787") from the top of the page and ending with 3cm (1.181") from the bottom. The left and right margins should be 2cm (0.79"). The text should be in two (8.1cm) 3.19" columns with a 0.8cm (0.315") gutter. All text must be in a two-column format. Text must be fully justified.

## 3. Typeset text

### 3.1. Normal or Body Text

Please use a 10pt (point) Times font (Times Roman or Times New Roman). Please use sans-serif or non-proportional fonts only for special purposes, such as distinguishing source code text.

All paragraphs should be indented approximately 0.5 cm.

### 3.2. Title and Authors

The title is 14pt Times, bold, caps, upper case, centered. Authors' names are centered in 12pt. The lead author's name is to be listed first (left-most), and the co-authors' names after. If the addresses for all authors is the same, include the address only once, centered. If the authors have different addresses, put the addresses, evenly spaced, under each authors' name. Include e-mail addresses if possible.

## 3.3. Page Numbering, Headers and Footers

Do not include headers, footers or page numbers in your submission. These will be added when the publications are assembled.

## 4. First level headings

First level headings are in Times 12pt bold, flush left, with 1 line of space above the section head, and 1/2 space below it. For a section header immediately followed by a subsection header, the space should be merged.

### 4.1. Second level headings

Second level headings are in Times 11pt bold, flush left, with 1 line of space above the section head, and 1/2 space below it.

#### 4.1.1. Third level headings

Third level headings are in Times 10pt bold, flush left, with 1/2 line of space above the section head, and 1/2 space below it.

More than three levels are highly discouraged.

## 5. Footnotes and Figures

### 5.1. Footnotes

Indicate footnotes with a number in the text.<sup>1</sup> Use 8pt type for footnotes. Place the footnotes at the bottom of the page on which they appear. Precede the footnote with a 0.5pt horizontal rule.

### 5.2. Figures, tables and captions

All artwork must be centered, neat, clean, and legible. The proceedings are not in color, and therefore all figures must make sense in black-and-white form.

**Table 1.** Table captions should be placed above the table.

Blabla	20
Blabla	1073

Figure captions always appear centered below the figure and table captions appear centered above the figure.

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<sup>1</sup>This is a footnote

Leave 1 line space between the figure or table and the caption and a 10pt space on left and right. Each figure or table is numbered consecutively.

Captions should be 9pt non-boldface Helvetica. Place Tables/Figures in text as close to the reference as possible (see Figure 1 and Table 1). They may extend across both columns to a maximum width of 17cm (6.69”).



**Figure 1.** Figure captions should be placed below the figure.

## 6. Equations

Equations should be placed on separated lines and numbered. The number should be on the right side. When referring to an equation, type Eq. 1.

$$E = mc^2 \quad (1)$$

## 7. References

All bibliographical references should be listed in 9-point Times, single-spaced, at the end, inside a section named "References", numbered and in alphabetic order. Also, all references listed should be cited in the text. When referring to a document, type the numbering square brackets [1].

### References

- [1] E. Author, "The title of the conference paper", *Proceedings of the International Workshop on Frontiers in Handwriting Recognition*, La Baule, France, 2006, pp 1-10.
- [2] A. Someone, *Title of the book*. Editor, Publisher, Location, Date.